

Blackpool Council

8 December 2022

To: Councillors Clapham, Taylor and L Williams

The above members are requested to attend the:

SHAREHOLDER COMMITTEE

Monday, 19 December 2022 at 2.00 pm
in Conference Room 3E, Bickerstaffe House, Blackpool

A G E N D A

ADMISSION OF THE PUBLIC TO COMMITTEE MEETINGS

The Head of Democratic Governance has marked with an asterisk (*) those items where the Committee may need to consider whether the public should be excluded from the meeting as the items are likely to disclose exempt information.

The nature of the exempt information is shown in brackets after the item.

1 DECLARATIONS OF INTEREST

Members are asked to declare any interests in the items under consideration and in doing so state:

(1) the type of interest concerned either a

- (a) personal interest
- (b) prejudicial interest
- (c) disclosable pecuniary interest (DPI)

and

(2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

* 2 MINUTES OF THE LAST MEETING HELD ON 14 OCTOBER 2022 (Pages 1 - 14)

To agree the minutes of the meeting held on 14 October 2022 as a true and correct

record.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **3 SHAREHOLDER COMMITTEE ACTION TRACKER** (Pages 15 - 20)

To consider the Committee's updated action tracker.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **4 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 7 (2022/2023)**
(Pages 21 - 30)

To report detailed information of the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021).

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **5 SHAREHOLDER UPDATE**

To receive a verbal update on the Council's wholly-owned companies provided by the Shareholder representatives.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **6 BLACKPOOL COASTAL HOUSING ANNUAL AUDIT REPORT AND STRATEGIC RISK REGISTER** (Pages 31 - 46)

Mr Andrei Szatkowski, Audit Committee Chair, Blackpool Coastal Housing to present the Annual Audit Report and Strategic Risk Register to the Shareholder.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **7 BLACKPOOL COASTAL HOUSING UPDATE** (Pages 47 - 98)

To receive an update on performance and key emerging issues.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **8 BLACKPOOL COASTAL HOUSING PERFORMANCE REPORT** (Pages 99 - 148)

To receive an update on Key Performance Indicator (KPI) and benchmarking information.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **9 BLACKPOOL HOUSING COMPANY LIMITED KPI AND FINANCIAL PERFORMANCE AT PERIOD 6 2021/22** (Pages 149 - 156)

To provide the Shareholder with a progress update in respect of Blackpool Housing Company Limited and its subsidiary, Lumen Housing Limited.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **10 BUSINESS CASE AND LOAN REPORT UPDATE FOR THE ZEBRA PROGRAMME** (Pages 157 - 206)

To advise the Shareholder Committee of the outcome of the ZEBRA and BTS Board meetings held on the 28 November and 1 December 2022 regarding the electric bus replacement programme for Rigby Road.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **11 CONCESSIONARY FARES - BUDGET 2023/2024** (Pages 207 - 210)

To request that the company is paid for concessionary travel in accordance with the Department for Transport guidance published 29 November for 2023/24. The guidance is for these payments to be made by Travel Concession Authorities (TCA) at pre-pandemic levels to bus operators. The decision is left to the discretion of TCA but the Department for Transport has expressed strong preference that this guidance be followed.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

12 DATE AND TIME OF NEXT MEETING

To note the date and time of the next meeting as Friday, 20 January 2023, commencing at 10am.

Venue information:

First floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

Other information:

For queries regarding this agenda please contact Sharon Davis, Scrutiny Manager, Tel: 01253 477213, e-mail sharon.davis@blackpool.gov.uk

Copies of agendas and minutes of Council and committee meetings are available on the Council's website at www.blackpool.gov.uk.

Agenda Item 2

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 14 OCTOBER 2022

Present:

Councillor Taylor (in the Chair)

Councillors

Clapham (Co-optee) L Williams

In Attendance:

Mr Steve Thompson, Director of Resources

Mr Alan Cavill, Director of Communication and Regeneration

Mr Mark Towers, Group Company Secretary

Ms Kirsten Whyatt, Finance Manager

Ms Sharon Davis, Scrutiny Manager

Mr Peter Evans, Deputy Managing Director, Blackpool Entertainment Company Limited (BECL) (Items 7 – 13 only)

Mr Andy Morgan, Finance Manager, BECL (Items 7 – 13 only)

Councillor Amy Cross, Chair, BECL Board (Items 7 – 13 only)

1 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

2 EXCLUSION OF THE PRESS AND PUBLIC

The Shareholder Committee agreed that under Section 100A of the Local Government Act 1972, the public be excluded from the meeting during consideration of Item 3 'Minutes of the last meeting held on 23 September 2022' (restricted minutes only), Item 4 'Shareholder Committee Action Tracker', Item 5 'Shareholder Committee Update', Item 6 'Wholly-Owned Council Performance as at Month 5 2022/23', Item 7 'Blackpool Entertainment Company Limited Managing Director's Report', Item 8 'Blackpool Entertainment Company Limited: Financial Report and Key Performance Indicators', Item 9 'Blackpool Entertainment Company Limited: Financial Forecast Report', Item 10 'Blackpool Entertainment Company Limited Commercial Director', Item 11 'Winter Gardens Daily Opening Schedule' and Item 12 'Event Management Agreement 2023/24 between BECL and the Council' on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

3 MINUTES OF THE LAST MEETING HELD ON 23 SEPTEMBER 2022

The Committee considered the minutes of the last meeting held on 23 September 2022, noting that there was a public and restricted version.

The Committee agreed the minutes of the meeting as a true and correct record subject to an amendment in Minute 5 'Shareholder Committee' in the restricted set of minutes.

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 14 OCTOBER 2022

4 SHAREHOLDER COMMITTEE ACTION TRACKER

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered its action tracker and agreed to note the updates, consolidating actions where appropriate.

5 SHAREHOLDER UPDATE

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Alan Cavill, Director of Communications and Regeneration and Mr Steve Thompson, Director of Resources were invited to provide an update on the Council Wholly-Owned Companies on behalf of the Shareholder.

The Committee noted the update.

6 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 5 2022/23

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Steve Thompson, Director of Resources provided an overview of the financial performance of the Council's Wholly-Owned Companies as at Month 5 2022/2023.

The Committee noted the update provided.

7 BLACKPOOL ENTERTAINMENT COMPANY LIMITED MANAGING DIRECTOR'S REPORT

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Peter Evans, Deputy Managing Director, Blackpool Entertainment Company Limited (BECL), Mr Andy Morgan, Finance Director, BECL and Councillor Amy Cross, Chair, BECL Board joined the meeting from this item.

Mr Peter Evans, Deputy Managing Director, Blackpool Entertainment Company Limited (BECL) presented the Managing Director's Report.

The Committee noted the update.

8 BLACKPOOL ENTERTAINMENT COMPANY LIMITED: FINANCIAL REPORT AND KEY PERFORMANCE INDICATORS

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

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Mr Andy Morgan, Finance Director, Blackpool Entertainment Company Limited (BECL) presented the Financial Report and Key Performance Indicators.

The Committee noted the update.

9 BLACKPOOL ENTERTAINMENT COMPANY LIMITED: FINANCIAL FORECAST REPORT

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Andy Morgan, Finance Director, Blackpool Entertainment Company Limited (BECL) presented the Financial Forecast Report.

The Committee noted the update.

10 BLACKPOOL ENTERTAINMENT COMPANY LIMITED COMMERCIAL DIRECTOR

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Peter Evans, Deputy Managing Director, Blackpool Entertainment Company Limited (BECL) presented the report to allow the Committee to consider the request from the BECL Board for the shareholder's view regarding terminating the recruitment process for a Commercial Director and to instead focus recruitment on a Head of Conference Sales.

The Committee agreed with the decision of the Company to terminate the search for a Commercial Director and to instead recruit a Head of Conference Sales to focus on generating new opportunities and specifically Conferences and Exhibitions for the new Centre.

11 WINTER GARDENS DAILY OPENING SCHEDULE

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Peter Evans, Deputy Managing Director, Blackpool Entertainment Company Limited (BECL) presented the report to allow the Committee to consider the proposal that the Winter Gardens be closed on certain days over the winter period based on the calendar and schedule of events.

The Committee explored the proposal in detail querying how the closure days would be identified, the total cost savings on offer from closing and when it was currently closed. Following consideration of the details, Members were strongly of the opinion that the Winter Gardens should remain open every day for members of the public unless an event did not allow it to be so. A number of reasons for this were highlighted including ensuring people knew when to expect the building would be open rather than having ad hoc closures, ensuring it was maintained as a community asset for those that wanted or needed to use its facilities and overall that being closed sent the wrong message that Blackpool was closed.

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 14 OCTOBER 2022

The Committee did therefore not support the BECL proposal to close the Winter Gardens on days when the venue did not have any bookings over the winter period and instead requested that the Company keep the building open.

12 EVENT MANAGEMENT AGREEMENT 2023-24 BETWEEN BECL AND THE COUNCIL

(The press and public were excluded prior to the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Steve Thompson, Director of Resources presented the report to enable the Committee to consider whether the Council should enter into a one year agreement with Blackpool Entertainment Company Limited to manage the dance festivals promoted by the Council from the 1 April 2023. He noted that the current three year agreement was coming to a close and that should the extension be agreed a full review to enter into a more long term agreement would be undertaken next year.

Shareholder Committee decision:

To approve that a one year Event Management Agreement be drawn up between BECL and the Council for the dance festivals from 1 April 2023 on the same terms and conditions as the current agreement.

Reason for the decision:

To enable the Council and BECL to agree a new agreement for signature before the 31 March 2023.

There were no plans to offer any new cultural events in 2023/24, other than the already established dance festivals. A one year agreement would allow the Council and BECL time to consider new events from 1 April 2024 which might be within scope of the cultural exemption and could be included in a future agreement.

Other options considered:

The Council could pursue an agreement with other parties to manage the Cultural events on our behalf. However BECL as site operator was uniquely placed to provide this service to the Council given its expertise in delivering these events over many years.

Date of decision:

14 October 2022.

13 DATE AND TIME OF NEXT MEETING

The Committee noted the date and time of the next meeting as Friday 25 November 2022, commencing at 10am.

MINUTES OF SHAREHOLDER COMMITTEE MEETING - FRIDAY, 14 OCTOBER 2022

Chairman

(The meeting ended at 12.39 pm)

Any queries regarding these minutes, please contact:

Sharon Davis,

Tel: 01253 477213

E-mail: sharon.davis@blackpool.gov.uk

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Report to:	SHAREHOLDER COMMITTEE
Relevant Officer:	Steve Thompson, Director of Resources
Relevant Cabinet Member:	Councillor Ivan Taylor, Deputy Leader of the Council and Cabinet Member for Partnerships and Performance
Date of Meeting:	19 December 2022

WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 7 2022/23

1.0 Purpose of the report:

- 1.1 To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

2.0 Recommendation(s):

- 2.1 For the Shareholder Committee to consider and receive the report and to provide any feedback/ comments, as appropriate.

3.0 Reasons for recommendation(s):

- 3.1 To ensure financial performance of the Council's wholly-owned companies is kept under timely review by members.

- 3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered:

None.

5.0 Council Priority:

- 5.1 The relevant Council Priority is: "The economy: Maximising growth and opportunity across Blackpool".

6.0 Background Information

6.1 See appendices attached to the agenda.

6.2 Does the information submitted include any exempt information?

Yes

The appendices attached to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7.0 List of Appendices:

Appendix 3(a): Financial Monitoring Report (exempt from publication).
Appendix 3(b): Company information (exempt from publication).

8.0 Financial considerations:

8.1 See appendices (exempt from publication).

9.0 Legal considerations:

9.1 None.

10.0 Risk management considerations:

10.1 Impact of financial performance against approved Revenue budgets and upon Council reserves and balances.

11.0 Equalities considerations:

11.1 An Equalities Impact Assessment was produced as a part of the budget-setting process and remains relevant.

12.0 Sustainability, climate change and environmental considerations:

12.1 None directly from this report.

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.

15.0 Key decision information:

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? N/A

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information:

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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Report to:	SHAREHOLDER COMMITTEE
Relevant Company Representative:	Andrei Szatkowski, Audit Committee Chair, Blackpool Coastal Housing
Relevant Cabinet Member:	Councillor Ivan Taylor, Deputy Leader of the Council and Cabinet Member for Partnerships and Performance
Date of Meeting:	19 December 2022

BLACKPOOL COASTAL HOUSING ANNUAL AUDIT REPORT AND STRATEGIC RISK REGISTER

1.0 Purpose of the report:

1.1 Mr Andrei Szatkowski, Audit Committee Chair, Blackpool Coastal Housing to present the Annual Audit Report and Strategic Risk Register to the Shareholder.

2.0 Recommendation(s):

2.1 To review the report and risk register identifying comments as appropriate.

3.0 Reasons for recommendation(s):

3.1 To ensure robust overview of the risk of the company.

3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered:

4.1 None.

5.0 Council priority:

5.1 The relevant Council priority is:

- Communities: Creating stronger communities and increasing resilience.

6.0 Background information

6.1 Included at Appendix 6(a) is the Annual Audit Report including the Strategic Risk Register which will be presented by Andrei Szatkowski, Audit Committee Chair.

6.2 The appendix to this covering report contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

6.3 Does the information submitted include any exempt information? Yes

7.0 List of Appendices:

7.1 Appendix 6(a): Annual Audit Report including Strategic Risk Register

8.0 Financial considerations:

8.1 None associated with this report.

9.0 Legal considerations:

9.1 None associated with this report.

10.0 Risk management considerations:

10.1 None associated with this report.

11.0 Equalities considerations:

11.1 None associated with this report.

12.0 Sustainability, climate change and environmental considerations:

12.1 None associated with this report.

13.0 Internal/external consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.

15.0 Key decision information:

15.1 Is this a key decision? **No**

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? **No**

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information:

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? **No**

16.2 If **yes**, please give reason:

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